

MCO Volunteer Application Form

Full Name (including title)	
Preferred Name:	
Address:	
Home Telephone No:	Mobile Telephone No:
E-mail Address:	
Date of Birth: (required for insurance purposes)	

I would like to volunteer at MCO because:

What skills, knowledge and experience can you bring to the volunteering role:

What skills do you want to develop while volunteering with us:

I am interested in volunteering in the following areas: (please circle)

Administration	Data Entry
Music Librarianship	Information Technology
(Basic) Graphic Design	Fundraising/Friendraising
Event Management	Front of House/Concert Day
Marketing	Public Relations
Website & Social Media Management	Networking to assist MCO
Photography	Research tasks
Errands	Cartage and moving

I have the following software & IT skills:

Word	Excel
Scribus	HTML editing skills
FTP	Moneyworks
Salesforce	Photography software skills

Declaration

1. Have you been convicted, cautioned or court-martialled for any criminal offence?

Yes/No *(delete as appropriate).*

If yes please give details:

2. Do you have any health problems that you think it would be helpful for us to know about?

Yes/No

If yes please give details:

3. Do you have any special requirements that we need to consider to help you to carry out your role as a volunteer? e.g. communication and/or mobility

Yes/No

If yes please give details:

I want to offer my assistance as a volunteer for Melbourne Chamber Orchestra. I confirm that the information provided on this form is correct to the best of my knowledge.

Signed: Dated:

**Please return this form to
Melbourne Chamber Orchestra
info@mco.org.au
Suite 110, Block Arcade
282 Collins Street
Melbourne 3000**