MCO Volunteer Application Form

Full Name (including title)	
Preferred Name:	
Address:	
Home Telephone No:	Mobile Telephone No:
E-mail Address:	
Date of Birth: (required for insurance purposes)	

I would like to volunteer at MCO because:

What skills, knowledge and experience can you bring to the volunteering role:

What skills do you want to develop while volunteering with us:

I am interested in volunteering in the following areas: (please circle)

Administration	**Data Entry**
Music Librarianship	**Information Technology**
(Basic) Graphic Design	**Fundraising/Friendraising**
Event Management	**Front of House/Concert Day**
Marketing	**Public Relations**
Website & Social Media Management	**Networking to assist MCO**
Photography	**Research tasks**
Errands	**Cartage and moving**

I have the following software & IT skills:

Word	**Excel**
Scribus	**HTML editing skills**
FTP	**Moneyworks**
Salesforce	**Photography software skills**

Declaration

1. Have you been convicted, cautioned or court-martialled for any criminal offence?
   Yes/No *(delete as appropriate)*.

If yes please give details:

2. Do you have any health problems that you think it would be helpful for us to know about?
   Yes/No

If yes please give details:

3. Do you have any special requirements that we need to consider to help you to carry out your role as a volunteer? e.g. communication and/or mobility
   Yes/No

If yes please give details:

I want to offer my assistance as a volunteer for Melbourne Chamber Orchestra. I confirm that the information provided on this form is correct to the best of my knowledge.

Signed: …………………………………………….. Dated: ……………………….

Please return this form to

Melbourne Chamber Orchestra

info@mco.org.au

Suite 31 Fawkner Towers

431 St Kilda Road, Melbourne VIC 3004